

Opening Conference of the EU Literacy Policy Network in Vienna

February 24-27, 2014

Locations:

- Hotel JUFA Wien City
Mautner-Markhof-Gasse 50, 1110 Wien.
- Federal Ministry of Science and Research (BMWf)
Freyung 3, 1014 Wien.
- Federal Ministry for Education the Arts and Culture (BM:UKK)
Minoritenplatz 5, 1014 Wien.

Program

■ Monday 24.2. (17.00h - 18.00h) Location: Hotel JUFA

Arrival Team Leaders and Core Members.

17.00 - 18.00h: Welcome meeting

19.00h: Dinner and time for informal talks at Gaststätte Pistauer

■ Tuesday 25.2 (09.30h - 20.30h) Location: Hotel JUFA

Arrival of all Members

Morning session only for Team Leaders and Core Members at the Hotel JUFA.

09.30 – 11.00h: Work sessions for teams to discuss work programmes and drafted frameworks of each team and prepare presentation of those programmes & frameworks in plenary session on Wednesday

11.00 - 11.30h: Coffee Break

11.30 - 13.00h: Continuation of work in groups

13.00h: Bus transfer to the Ministry of Science and Research (BMWF)

13.30 - 15.00h: Lunch Break at the Ministry

15.00 - 18.30h: Official Opening Session for all Network Members in Plenary Hall

15.00 - 16.30h: ■ Welcome addresses by the Host (Book Club Chairwoman Christa Prets) and representatives of the Ministry.

■ Welcome addresses and opening speeches by Commissioner Vassiliou (video) and HRH Princess Laurentien of the Netherlands.

■ Introduction: Objectives and Challenges of the European Literacy Policy Network (Christine Garbe, University of Cologne, Coordinator).

16.30 - 17.00h: Coffee Break

17.00 - 18.30h: How to become a Network: Getting to know each other / “Speed Dating” in small groups with all eight working teams

19.00 - 20.30h: Reception at the Austrian Federal Ministry for Education, the Arts and Culture, Audienz-Saal (including buffet and drinks).

20.30h: Meeting and socializing in the Hotel JUFA



■ **Wednesday 26.2** (09.30h – 20.30h) **Location: Hotel JUFA**

Workday for all Network members

- 9.30 - 11.00h:** Work Session (plenary) about project management (60 min): workplan, budget, documentation, re-distribution of workloads, continuous help-desk during the meeting, quality monitoring
Election of 6 additional members of the Management-Board
- 11.00 - 11.30h:** Coffee Break
- 11.30 - 13.00h:** Plenary: presentation of work programmes and frameworks of Teams 1-8, including Fabio Nascimbeni (network evaluation) and Dieter Isler (stakeholder engagement). The role of all network members: What are the tasks, opportunities and responsibilities of all partners (esp. partners no. 38-79).
Time-keeper & moderator: Greg Brooks.
- 13.00 - 14.30h:** Lunch Break
- 14.30 - 16.00h:** Group work in teams 2- 8.
In-depth discussion of work programmes and frameworks (brainstorming, comments and modifications: input from ALL network-members), future roles and contributions of all members, open questions.
- 16.00 - 16.30h:** Coffee Break
- 16.30 - 18.00h:** Repetition with exchange of participants
- 19.00h:** Bus transfer
- 19.30h:** Joint dinner at Buschenschank Jahner and time for socializing and getting to know each other



■ Thursday 27.2 (09.00h – 19.00h) Location: Hotel JUFA

Morning: all members.

After lunch: departure, except for management board

9.00 - 11.00h: Plenary session: What have we achieved during the conference, what are the next steps? Results of group sessions and organizing further work:

■ **A.** Reflection on results of the working groups: Presentation of drafted frameworks and first milestones by each team leader (*about 5 min. for each team leader + questions& comments - 60 min.*)

■ **B.** Reflection on milestones for the total project ELINET: Tasks for all Network members, timing of common meetings (second workshop, final conference), selection of 4 pilot countries for the 3rd phase of the project (Coordinator) (*45 min*)

■ **C.** Feedback from the “Help-desk” / the Project Manager: Which changes of tasks have been made during the Meeting? Which problems have been / not been solved? (Martin Gross) (*15 min*)

11.00 - 11.30h: Coffee Break

11.30 - 12.30h: Farewell speech: “Our Vision of a Literate Europe and how to get there” (Christine Garbe)

12.30 - 13.00h: Closing the conference: Think – Pair – Share-Activity for all participants: What are our visions of ELINET in 5 years?

13.00 - 14.30h: Lunch Break and Departure of most members

Afternoon Management-Board only

14.30 - 18.00h: Second Meeting of Management Board: Debriefing / evaluation of kick-off meeting, planning of further activities, budgetary questions, etc.

19.00h: Final Dinner of Management Board



EU Literacy Policy Network Conference, Vienna

Monday, 24.02.2014		Tuesday, 25.02.2014		Wednesday, 26.02.2014		Thursday, 27.02.2014	
	09:30-11:00	Session Teamleaders & Core Members JUFA (4 rooms)	9:30-11:00	Work session	09:00-11:00	Plenary session	
	11:00-11:30	<i>Coffee break</i>	11:00-11:30	<i>Coffee break</i>	11:00-11:30	<i>Coffee break</i>	
	11:30-13:00	Session Teamleaders & Core Members	11:30-13:00	Presentation of work programmes	11:30-12:30	Farewell speech	
	until 13:00	Arrival of all members		Plenary / JUFA		Plenary / JUFA	
	13:00-13:30	JUFA (or directly to BMWF)	13:00-14:30	<i>Lunch break</i>	12:30-13:00	Closing the conference	
	13:30-15:00	<i>Bus transfer</i>	14:30-16:00	Group work Teams 2 - 8		Plenary / JUFA	
	13:30-15:00	<i>Lunch break at BMWF</i>		JUFA (6 rooms)	13:00-14:30	<i>Lunch break / Departure</i>	
until 17:00	13:30-15:00	<i>Working lunch / management board</i>	16:00-16:30	<i>Coffee break</i>	14:30-18:00	Final meeting / Management Board	
	15:00-16:30	Official opening session	16:30-18:00	Group work Teams 2 - 8	19:00	Final dinner / Management Board	
17:00-18:00		Plenary / BMWF		JUFA (6 rooms)		<i>Departure</i>	
	16:30-17:00	<i>Coffee break</i>	19:00-19:30	<i>Bus transfer</i>			
19:00	17:00-18:30	How to become a network / Speed dating	19:30-22:30	Buffet at a typical Austrian "Heurigen"			
		Plenary / BMWF		Buschenschank Jahner			
	19:00-20:30	Reception and buffet at the BMUKK					
		Audienzsaal / BMUKK					
	20:30-21:00	<i>Transfer to JUFA</i>					
	21:00	Meeting & Socializing					

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